



# ANUSUIYA SCHOOL

Opp. ITC Soya Plant, Near Dakachya Bridge, A.B. Bypass Road,  
Indore (M.P.), 453771  
School Code: 50629

## REGISTRATION FORM

### FOR ADMISSION

(To be filled in Block Letters)

CBSE AFFILIATION No. 1030667

Admission in Academic Session: 2024-25 Class: \_\_\_\_\_

Gender : Boy :  Girl :  (✓any one)

Admission For :  Day Scholar :  With School Transport  Self (✓any one)

Full Name of Student (Name) :   
(Max. 32 Character) (Surname) :

Aadhar No. (if available) :   
(enclose self attested photocopy)

Father's Name (Name) :   
(Max. 32 Character) (Surname) :

Aadhar No. (if available) :   
(enclose self attested photocopy)

Mother's Name (Name) :   
(Max. 32 Character) (Surname) :

Aadhar No. (if available) :   
(enclose self attested photocopy)

Date of Birth : Date   Month   Year

Place of Birth : ..... Nationality : ..... Mother Tongue : .....

Religion(✓any one) : Hindu  Muslim  Sikh  Christian  if other : (Please specify).....

Caste Category: General  Schedule Caste(SC)  Schedule Tribe(ST)  Other Backward Class  (✓any one)  
(Enclose self attested photocopy of caste certificate for reserved category, if applicable & available)

Certificate No. : ..... Name of Caste: ..... Name of Sub-caste: .....  
(Compulsorily for reserved caste category, certificate issued by S.D.O.)

Name of Minority: N.A.  Muslim  Sikh  Christian  Jain  Buddha  Parsi  (✓any one)

Handicapped : N.A.  Autistic  Blind  Deaf  Handicapped  Dyslexic  Spastic  (✓any one)

Vaccinated : Yes  No  (✓any one) Blood Group :

Father's Occupation:

Parent's Annual Income Rs. :  CORONA VACCINATION  YES  NO  NA

Full Postal Address:   
(Residence)

Phone No. : STD Code :    Office :      
STD Code :    Residence :

Father's Mobile No. : + 9 1

Mother's Mobile No : + 9 1

WhatsApp No. : + 9 1

Father's e-mail ID :

Mother's e-mail ID :

FaceBook Name : .....

Guardian's Name :

Relationship :

Full Postal Address :   
(Residence)

Recent Coloured  
Passport Photograph  
of the Student  
  
(attach 3 extra  
photographs with  
this form)

Guardian Mobile No. :  +  9  1          Guardian Phone No. : STD Code :     Number :           Guardian e-mail ID :                   

Last School attended: Name : ..... Place: .....

(if any) : Affiliated to : ..... Class attended: ..... Medium: .....

Whether studied in this school in the past: Yes  No  (✓ any one)

If yes, specify Academic Session : From ..... to ..... Scholar No. : .....

**Documents Submitted According to Admission in Class with this form** (Please ✓ documents submitted)**NURSERY**Self attested photocopy of Birth Certificate **AND** Self attested photocopy of Aadhaar Card (Student & Parent) (if available) **AND** Self attested photocopy of Samagra ID (Student & Family ID) Four Passport Size Photographs of the Student **KG-1 to CLASS 1<sup>st</sup>** (Original Transfer Certificate of Previous School data record is valid and applicable to all)Self attested photocopy of Birth Certificate **OR** Original Transfer Certificate of previous school in accordance with the class in which admitted **AND** Self attested photocopy of passed mark-sheet of previous school **AND** Self attested photocopy of Aadhaar Card (Student & Parent) (if available) **AND** Self attested photocopy of Samagra ID (Student & Family ID) **AND** Self attested photocopy of student's caste certificate issued by SDO (for SC/ST/OBC, if applicable & available) Four Passport Size Photographs of the Student **CLASS 2<sup>nd</sup> ONWARDS** (Original Transfer Certificate of Previous School data record is valid and applicable to all)Original Transfer Certificate of previous school in accordance with the class in which admitted **AND** Self attested photocopy of passed mark-sheet of previous school **AND** Self attested photocopy of Aadhaar Card (Student & Parent) (if available) **AND** Self attested photocopy of Samagra ID (Student & Family ID) **AND** Self attested photocopy of student's caste certificate issued by SDO (for SC/ST/OBC, if applicable & available) Four Passport Size Photographs of the Student 

(\* If Transfer Certificate and Mark-sheet are not available then to be submitted on or before 15th June.)

i) If, previous school is State Board then TC counter signed by District Education officer (D.E.O.) is must.

ii) If, previous school is CBSE affiliated then CBSE affiliation number and school code mentioned on TC will be verified from previous school's website. If found correct, TC will be accepted otherwise not.

iii) If, previous school is ICSE affiliated then TC has to be counter signed by Competent Authority of ICSE, Delhi.

In case of submission of failed mark-sheet/Transfer Certificate of previous class, the provisional admission will be cancelled and name will be struck off from school roll.

Note: I have carefully read and understood the rules and regulations mentioned in the school prospectus &amp; registration form and information like; school timings, tuition fee, applicable charges, uniform, books, note-books, and other stationery items etc. and I shall abide by the same. School reserves the right to change as mentioned above whenever required.

I have carefully read and understood admission procedure for provisional admission and as and when my child gets selected we will deposit the fee in stipulated time. After then, admission will be confirmed and finally for process of scholar number.

**घोषणा-पत्र**

हम आवेदनकर्ता शपथपूर्वक कथन (घोषणा) करते हैं कि **Registration Form for Admission** में दी गयी जन्म दिनांक, धर्म, जाति, उपजाति, अल्पसंख्यक, विकलांगता, वार्षिक आय इत्यादि की जानकारी पूर्णतः सत्य होकर सही है। उपरोक्त जानकारी व सलग्न दस्तावेजों में कोई त्रुटि/ विसंगती पाई जाती है तो हम माता/ पिता व्यक्तिगत/ सम्मिलित रूप से पूर्णतः जवाबदेह होंगे। गलत जानकारी के लिए स्कूल किसी भी तरीके से जवाबदेह नहीं होगा। उपरोक्त समस्त जानकारी हमने पूरे होशोहवास में, पढ़कर, समझकर सही दी है एवं हस्ताक्षर किये हैं तथा स्व-प्रमाणित दस्तावेज प्रस्तुत कर रहे हैं। प्रश्न के पीछे दी गयी नियमावली हमने पढ़कर समझ ली है एवं वह हमें पूर्णतः मान्य होकर हमारे ऊपर बंधनकारक होगी।

Mother's Signature: .....

Father's Signature: .....

Date: .....

**For Office Use Only****Registration Form for Admission & Scholar Generation**

ID Code Number : .....

Session..... Class.....

Registration No. : ..... Fee Group: .....

Receipt No. .... Date..... Amount.....

Gender : .....

Information Entered

Scholar No. ....

By..... Dated..... Sign.....

Scholar allotted

By..... Dated..... Sign.....

(P.T.O.)

## Code of Conduct

1. Students are expected to be on time to school every day. Regular attendance and punctuality to school is emphasized.
2. Students have to come to school in clean uniform, neatly ironed along with their ID & Biometric Cards provided by the school.
3. To ensure simplicity and uniformity among students, wearing bindi, jewellery, mehendi and other accessories to school is not permitted.
4. Care should be taken to safeguard the school property. Students are liable to make good to all the damages they cause to the school property.
5. School diary should be brought to school every day and books must be brought to school according to the daily schedule.
6. Bags, cardigans, shoes and other articles brought to school, should have the name of the student and class marked on them. Any property found on the premises, may be handed over at the reception counter.
7. Students should take care of their belongings. The school will not be responsible for money, articles or any other valuables lost or stolen in the school premises.
8. Use of Mobile phone is strictly prohibited in school. Students found using mobile phones, will be accountable for the consequences and the phone will be confiscated.
9. Students are prohibited from bringing cameras, CD's, Ipods, slam books, picture magazines, comics, video games, audio , tapes, extra clothes of shoes without specific permission from the class teacher.
10. Students are not allowed to meet any visitors in school. They are not allowed to make or take phone calls, unless the school deems it necessary.
11. Students suffering from any infectious disease must produce a medical certificate from a registered medical practitioner so that he / she may attend school without any risk of spreading the infection.
12. Students are discouraged from offering presents to their teachers, except those sanctioned by the Principal.
13. Any correspondence to school should be addressed to the Principal in which the full name of the child, class and section should be included.
14. Parents and guardians have to seek prior appointment to meet the class teachers and coordinators.

<p><u>Remarks (If Any)</u></p> <p>.....</p> <p>.....</p> <p>.....</p>
---